

**APPLICATION FOR THE USE OF LIBERTY HALL**

Date of application \_\_\_\_\_

Name of Person or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Person to contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Time (beginning and ending): \_\_\_\_\_

Description of Event: \_\_\_\_\_

Number of People Attending: \_\_\_\_\_

Alcoholic Beverages Served: \_\_\_\_\_ YES \_\_\_\_\_ NO

**PLEASE NOTE: NO TELEPHONE IS ACCESSIBLE IN THIS BUILDING**

The undersigned, for and on behalf of, \_\_\_\_\_ does hereby apply to use the Liberty Hall for the above stated purposed, on the stated date at the stated time. The undersigned acknowledges that he or she has been provided with a copy of the Rules and Regulation pertaining to the use of the Facility and certifies that he, she or the organization on whose behalf this application is filed will observe and adhere to all such rules and regulations.

DATE: \_\_\_\_\_

Print the name of person signing and the name of organization (if applicable) \_\_\_\_\_

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**(For Office Use Only)**

Description of User:

- |                               |  |                      |
|-------------------------------|--|----------------------|
| _____ Charitable Organization | _____ Hobby Group/Service Organization | _____ Youth Group    |
| _____ Municipal Organization  | _____ Commercial Group                 | _____ Private Party  |
| _____ Local Group             | _____ Outside Group                    | _____ Fundraiser     |
|                               |  | _____ Non Fundraiser |

Fee Required: Yes \_\_\_\_\_ No \_\_\_\_\_ Amount \_\_\_\_\_

Deposit Required: Yes \_\_\_\_\_ No \_\_\_\_\_ Insurance Required: Yes \_\_\_\_\_ No \_\_\_\_\_

Evidence of Insurance Given: Yes \_\_\_\_\_ No \_\_\_\_\_ Copy of Rules to Renter: YES \_\_\_\_\_ NO \_\_\_\_\_

Application Approved: \_\_\_\_\_ Application Denied: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_  
Building Committee Chairman

Comments: \_\_\_\_\_